

BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

SCHOOL BOARD ADMINISTRATIVE COMPLEX

372 WEST DUVAL STREET

June 18, 2026 at 5:30 P.M.

ADDITIONS

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

(1) Extension of the CDBG 22DB-H04 Grant (p.1)



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/17/2026 Meeting Date: 6/18/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Extension of the CDBG 22DB-H04 Grant

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY



June 16, 2026

Blake Rockwood, FCCM
Government Operations Consultant II, Region 3
Florida Small Cities CDBG Program
Department of Economic Opportunity
107 East Madison Street – MSC 400
Tallahassee, Florida 32399

Re: Columbia County CDBG 22DB-OP-33-22-01-H04 Modification Request 4

Dear Mr. Rockwood:

Please accept the Columbia County Modification to the above referenced FFY 2019 Small Cities Community Development Block Grant between Columbia County and the Florida Department of Economic Opportunity.

The County requests an extension of three (3) months to the work plans. One project is in the process of the Tier 2 review with Commerce, and the other remaining project is in the process of rehab. The County is also sending their HAP for a review to increase the amount of the temporary relocation amounts allowed. The attached work plans were revised to reflect these adjustments to make the work plans current.

The County timeline is as follows for completing the project by September 30, 2026:

1. June 17, 2026- September 20, 2026: Estimated 100% Construction Completion for all projects (*see individual project projected timelines below*)
2. July 1, 2026 – September 20, 2026: Estimated Completion of all project construction payment draws.
3. September 21, 2026: Begin Grant Administrative Closeout Process

Individual project stats and projected construction timeline:

172 SW Erin Glen (Huguet): -Project construction 100% complete.; Final Building and Program Inspections completed.

896 SW CR 242 A (Murphy): -Project construction 100% complete; Final Building and Program Inspections completed.

www.columbiacountyfla.com

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

2071 N US Hwy 441 (Collins):-Project construction 100% complete; Final Building and Program Inspections completed.

1836 SE Cline Feagle Rd (Robinson):-Project construction 100% complete; -Final Building and Program Inspections completed.

163 Gremlin Way (Hogg):-Project construction 100% complete; Final Building and Program Inspections completed.

***8229 SW State Road 247 (Foster and Roach)**: -Project construction projected for completion on June 30, 2026.

***1908 NW Combs Ter (Wilson)**:-Tier 2 approval received in April, 2026; -NTP to be Issued: 6/17/2026; Project construction projected for completion between August 1-20, 2026.

*** 209 SW Fabian Wy. (Roskey)**: NTP Issued: 10/06/2025;Project delays related to: (a) homeowner not having a place to relocate during substantial repairs; (b) the home condition not conducive to rehab/trade subcontractors refusal to repairs damaged plumbing, electrical, sanitation systems, and recommended the home be replaced for cost, warranty, and safety reasons; and (c) development of a cost reasonable and feasible replacement plan; -Project rehab (within program budget and available trades participation) and/or replacement with site delivered on-slab modular home: projected for completion between September 10-20, 2026.

It is the County's wish to request an amendment to the award agreement's work plans along with a reduction in beneficiaries from eleven (11) households to eight (8).

We appreciate your review and consideration. Should you have any questions or concerns, please feel free to contact Antonio Jenkins with Guardian CRM, Inc. at (888) 482-7393 or David Kraus, County Manager, Columbia County at (386) 758-1005. For a more convenient mode of communication email grants@columbiacountyfl.com.

Sincerely,



Tim Murphy
Chairman of the Columbia County
Board of County Commissioners

Enclosures: Modification Form 4
 Request for Modification 4
 Attachment C Revised Work Plans Mod 4

cc: Cheryl Rewis, Grant Manager

Attachment C – Activity Work Plan

Recipient:	Columbia County	Activity:	21A Administration	Project Budget:	\$112,500
Contract Number:	22DB-OP-33-22-01-H04	Date Prepared:	6/12/2026	Modification Number:	4

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions:</i> Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, Construction Completion (20, 40, 60, 80, and 100 percent or 25, 50, 75, and 100 percent), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
8/2021	11/2021	Fulfill requirements of the program and special conditions within the first 90 to 120 days. Begin environmental review. Prepare and submit Contractual Obligation, MBE and Quarterly Progress Report.		
8/2021	12/2022	Complete Environmental Review and obtain release of funds. Advertise for housing participants and contractors. Prepare and submit Section 3 and Quarterly Progress Reports.		\$5,000
1/2023	5/2023	Rank and approve housing participants. Hold contractor’s meeting to establish pre-qualified contractor’s list. Start site-specific reviews including any lead testing and historic reviews. Prepare and submit Contractual Obligation, MBE and Quarterly Progress Reports.		\$25,000
6/2023	12/2023	Continue site-specific reviews and receive release of funds on each proposed housing unit. Cost estimates and specifications completed for each house. Submit Quarterly Progress Report.		\$40,000
1/2024	6/2024	Advertise for bids and award contracts for first six houses. Prepare and submit Contractual Obligation, MBE and Quarterly Progress Reports. Take photos before, during and after rehabilitation activities.		\$65,000
7/2024	10/2025	Construction completed on first four houses. Advertise for bids and award contracts for remaining five houses. Take photos before, during and after rehabilitation activities. Prepare and submit Section 3 and Quarterly Progress Reports.		\$80,000
9/2024	9/2026	Construction completed on last four houses. Prepare and submit Contractual Obligation, MBE and Quarterly Progress Reports. Take photos before, during and after rehabilitation activities.		\$100,000
1/2026	10/2026	Prepare and submit Quarterly Progress Report; and prepare and submit Administrative Closeout Package within 45 days after Agreement termination date.		\$112,500

Attachment C – Activity Work Plan

Recipient:	Columbia County	Activity:	08 Temporary Relocation	Project Budget:	\$32,000
Contract Number:	22DB-OP-33-22-01-H04	Date Prepared:	6/12/2026	Modification Number:	4

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions:</i> Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, Construction Completion (20, 40, 60, 80, and 100 percent or 25, 50, 75, and 100 percent), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
10/2022	8/2026	Pay relocation costs for up to eleven households to include moving, storage and rental costs; in accordance with the Recipient's Housing Assistance Plan/ Anti-displacement and Relocation Policy.	8	\$32,000

Attachment C – Activity Work Plan (Example)

Recipient:	Columbia County	Activity:	14A Housing Rehab/Demo/Replacement	Project Budget:	\$605,500
Contract Number:	22DB-OP-33-22-01-H04	Date Prepared:	6/12/2026	Modification Number:	4

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions:</i> Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, Construction Completion (20, 40, 60, 80, and 100 percent or 25, 50, 75, and 100 percent), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
2/2022	5/2023	Begin surveys for housing units selected for rehabilitation. Order lead testing, if necessary. Order housing plans.		
6/2023	12/2023	Complete lead testing and surveys for properties.		
1/2024	6/2024	Advertise for bids and award contracts for first six houses. Begin construction.		
7/2024	10/2025	Construction completed on first four houses. Advertise for bids and award contracts for next five housing units.	4 Housing Units	\$335,000
9/2024	9/2026	Construction completed on remaining four houses.	8 Housing Units	\$605,500